Stone County Emergency Services
105 Stonebridge Parkway
Branson West, Missouri 65737

September 29, 2008
105 Stonebridge Pkwy
Branson West, MO 65737

Attendance:
Board Members: Tom Martin, Dave Stump, Dr. Larry Huffman (arrived 5:43pm,) Dave Wilhelm, Kent Brosseau, and Tim Gideon (arrived 6:20pm.)

Staff: Dean Davis, Eric Story, Kim Weaver, Carrie Bell and Deb Cook.

5:40pm: Chairman, Tom Martin, called the meeting to order with a quorum present.

Agenda:
Motion to approve agenda was made by Dave Wilhelm and seconded by Dave Stump. All members present voted yes, motion passed.

Minutes:
Motion to approve the minutes from the August 25, 2008 regular session meeting was made by Dave Wilhelm and seconded by Kent Brosseau. All members present voted yes. Motion passed.

Secretary/Treasurer Report:
Sales Tax revenue is still down again for the month and approximately 14% down for the year.

Motion to approve paying the bills was made by Dr. Huffman and seconded by Kent Brosseau. All members present voted yes. Motion passed.

Old Business: None

New Business:

NEW BOARD MEMBER APPOINTMENT: The Board has received correspondence from Kent Doucey expressing his interest in filling the open SCES Board position. The board decided to leave the position open and this item will be placed on the October 2008 agenda.

FUEL TANKS FOR GENERATOR AND CARS: Dean asked the board to consider allowing the center to have a 500-gallon tank for diesel to be used for the generator and a 300-gallon tank for unleaded gasoline to be used to fuel our company vehicles. He contacted Tri-Lakes Petroleum and they will set the tanks at no charge if we purchase the fuel from them. The diesel will provide fuel for the generator for up to 3 weeks should the Center lose power for a long period of time. Discussion occurred. Dr. Huffman motioned to arrange for gasoline and diesel tanks to be placed at the Center after consulting with the insurance company to make sure it is acceptable. Dave Stump seconded, all members present voted yes, motion passed.

LETTER REGARDING LEVY: Discussion occurred regarding the fact we don't have to set a tax levy since we're not funded by property tax. A letter was written to Judy Berkstresser, Stone County Clerk, stating the following:

Stone County Emergency Services operates on a sales tax that was established by the voters totaling one-forth of one percent. The Board of Directors has reviewed the current assessment and has determined the current rate is sufficient at the present time. If a change in this rate is needed in the future, we will present the question to the voters of Stone County for approval.

The letter was read to the Board and signed by Tom Martin and David Wilhelm.

SCNB $60K TO CD FOR PROJECT 25 UPDATE: Dean advised there is approximately $60,000 in the Stone County National Bank checking account. When this account is closed, he would like to purchase a CD with those funds to help with the expense of the upcoming Project 25. With this project, SCES will have to ensure all radios are programmed to narrowband by 2013. Discussion occurred and the board decided that the funds from the Stone County National Bank Checking account will be earmarked for Project 25.

Discussion occurred regarding the security of Stone County Emergency Services' money and CDs. Dean will check with the bank and our attorney in regards to this.

BUDGET GROUP: Dean inquired if the Board would like to form a budget committee. Discussion occurred. Tom suggested Dean let everyone know when he will be working on the budget and if someone can assist, they will. He also suggested all budget recommendations be sent to Dean.

HEALTH INSURANCE: The Anthem health insurance rates will be increasing 20% as of November 1, 2008. Discussion occurred. Dr. Huffman suggested letting the employees decide if they want to help pay for our current Anthem insurance plan or get another less expensive plan. Dean advised he's been investigating the possibility of switching to Mercy insurance, and will continue to look into this matter.

Discussion occurred regarding flu shots. Dean advised there has to be a policy in place if SCES is to provide the flu shots for employees. Dean presented a flu shot policy. Discussion occurred, and Dean will look into flu shot prices. Motion to approve the presented influenza policy was made by Kent Brosseau and seconded by Dave Wilhelm. All members present voted yes, motion passed.

RE-ADDRESS OFFICERS ALLOWED IN DISPATCH: After speaking with many department heads, Dean found that a major concern is that new officers have no idea how SCES operates. Dean would like for officers to be allowed in dispatch to get to know dispatchers and SCES procedures. Discussion occurred regarding what the rules would be, and Dr. Huffman motioned for Dean to rewrite the "Officers in Dispatch" policy. Dave Stump seconded. All members present voted yes, motion passed. This policy is to be used tentatively until approval at the October 2008 board meeting.

WORK SCHEDULES: Tom began discussion regarding the possibility of some personnel going to four ten-hour days instead of five eight-hour days. Dean advised this would give those

employees two hours of their workday to complete tasks without being interrupted by phone calls or walk-in customers. Discussion occurred on the pros and cons of 10-hour shifts. Dean asked if he is supposed to bring these types of issues to the board or if the board is going to allow him to make these decisions as outlined in his job description. Discussion occurred. The board wants Dean to present the 10-hour shift proposal on paper at the October 2008 board meeting.

SCES SURPLUS PROPERTY: Dean advised our storeroom is full of old equipment such as monitors, fax machines, etc. Discussion occurred on how to eliminate these unused items. It was decided to place all unwanted items out for the garbage service to collect.

Director's Report:
Dean advised he purchased a small Honda EU1000 generator for $629.00 to use when the electricity goes out and the repeaters go down. Discussion occurred.

Operations Supervisor Report:
Carrie advised we were down two dispatchers, but they have hired two new dispatchers as of Monday, September 29, 2008.

Comments from the Floor: None

Motion to go into Closed Session, Pursuant to RSMo610.021, subsection one, three and thirteen to discuss the confidential draft audit report was made by Dr. Huffman and seconded by Dave Wilhelm. Meeting went into Closed Session at 6:58pm.

Motion to return to Open Session was made by Dave Stump and seconded by Kent Brosseau. All members present voted yes, meeting re-opened at 7:31pm.

Announcements: The Draft Audit Report was discussed in Closed Session. Kent Brosseau motioned that, when approved by the Auditor, the closed session minutes will be opened. Dave Stump seconded, all members present voted yes, motion passed.

Announcement of Next Meeting: October 27, 2008 at 5:30pm.

Motion to Adjourn: Motion to adjourn was made by Kent Brosseau and seconded by Dave Stump. All members present agreed, motion passed.

SUMMARY OF MOTIONS MADE

1. Motion to approve agenda was made by Dave Wilhelm and seconded by Dave Stump. All members present voted yes, motion passed.

2. Motion to approve the minutes from the August 25, 2008 regular session meeting was made by Dave Wilhelm and seconded by Kent Brosseau. All members present voted yes. Motion passed.

3. Motion to approve paying the bills was made by Dr. Huffman and seconded by Kent Brosseau. All members present voted yes. Motion passed.

4. Dr. Huffman motioned to arrange for gasoline and diesel tanks to be placed at the Center after consulting with the insurance company to make sure it is acceptable. Dave Stump seconded, all members present voted yes, motion passed.

5. Motion to approve the presented influenza policy was made by Kent Brosseau and seconded by Dave Wilhelm. All members present voted yes, motion passed.

6. Dr. Huffman motioned for Dean to rewrite the "Officers in Dispatch" policy. Dave Stump seconded. All members present voted yes, motion passed.

7. Motion to go into Closed Session, Pursuant to RSMo610.021, subsection one, three and thirteen to discuss the confidential draft audit report was made by Dr. Huffman and seconded by Dave Wilhelm. Meeting went into Closed Session at 6:58pm.

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9. Kent Brosseau motioned that, when approved by the Auditor, the closed session minutes will be opened. Dave Stump seconded, all members present voted yes, motion passed.

10. Motion to adjourn was made by Kent Brosseau and seconded by Dave Stump. All members present agreed, motion passed.