Stone County Emergency Services
105 Stonebridge Pkwy
Branson West Mo 65737

Board Meeting Minutes
August 27, 2026
5:30pm

Call To Order

The meeting was called to order by Michael Cupp at 5:35pm.

Attendance

Board Members Present: Michael Cupp, Ron Thomas, Collin Brannan, Dr. Larry Huffman
Staff Present: Keith Kinnard, Jen Turner, Christine Kessler
Others Present:
By Phone: Alan Furman

102-Agenda

A motion to approve the August 27, 2026 agenda was made by Dr. Larry Huffman and seconded by Ron Thomas.

All Members present approved and motion was passed.

103- Open/ Closed Session Minutes

A motion to approve the open/ closed session minutes of the meeting held on June 25, 2026 was made by Ron Thomas and seconded by Dr. Larry Huffman.

All members present approved and motion was passed.

104- Special Board Meeting Session Minutes

A motion to approve the special board meeting session minutes of the meeting held on August 13, 2026 was made by Ron Thomas and seconded by Collin Brannan.

All members present approved and motion was passed.

105/106- Treasurer Report/Approval of August Bills & Payments

Dr. Larry Huffman stated that we are gradually catching up to where we were last year, but we are still down slightly. Keith Kinnard stated that for the use tax the motion of dismissal was cast out by the judge and we are moving forward with the summary judgement. Our attorney stated that this could be one month or a couple months, it just depends on when the judge puts it on the docket. Keith stated that the state auditor's office wanted to do an audit of DOR and DOR said no.

A motion to approve the treasurer's report was made by Ron Thomas and seconded by Dr. Larry Huffman.

All members present approved and motion was passed.

A motion to approve the payment of August 2026 bills and payments was made by Collin Brannan and seconded by Dr. Larry Huffman.

All members present approved and motion was passed.

Members of the Public

200- Old Business

201 – SCES Board Bylaws Review

Since there is not the ability for two-thirds of the board to pass the bylaws, the bylaws can not be voted on at this meeting. Keith Kinnard received some comments from the attorney and would like the board to review these notes before the next board meeting.

A motion to table the SCES Board Bylaws until next meeting was made by Ron Thomas and seconded by Dr. Larry Huffman.

All members present approved and motion was passed.

202 – Policy 127: Attendance

A definition for administrative employees was added as requested at the last meeting for the updated attendance policy to be approved.

A motion to approve policy 127: Attendance was made by Dr. Larry Huffman and seconded by Ron Thomas.

All members present approved and motion was passed.

203 – Land Committee

Michael Cupp stated that there was a special board meeting earlier this month for a due diligence survey and we received 2 bids. One bid was for $5000, and the other was for $4500. Michael stated that after looking over both bids, it looks like both companies provide land surveys and will provide information about the land you are looking at purchasing, as well as advising what would be needed with the land. Alan Furman stated that the companies will find the information about the utilities and what would be needed to build our new center on the land on up to 3 different land locations. There was some discussion about possibly having a conflict-of-interest statement between the company and us, but it was determined that because we already have a conflict-of-interest resolution, that wouldn't be necessary. Collin stated that both companies have worked with multiple sites throughout Stone County and Alan stated that both are local companies completing local projects. Both companies have a good reputation and have provided good presentations. Alan stated he reached out to both the owners of the land behind us and the land next to the health department this week with no responses at this time.

A motion to accept the $4500 bid from GRE and request a statement from the company if there is a conflict of interest with any landowners we may be dealing with was made by Collin Brannan and seconded by Ron Thomas.

All members present approved and motion was passed.

Collin asked the land committee which land options we will be asking the engineering firm to assess. Ron Thomas stated that since Keith Kinnard was previously involved in the new building project, he would like Keith to be added onto the land committee. Collin Brannan stated that this is a land acquisition committee and will not be for actually building our new center.

A motion to add Keith to the land committee was created by Ron Thomas and seconded by Dr. Larry Huffman.
Motion passed 3-1

Alan Furman stated that he is the chairman of the committee and any communication will go through him.

300- New Business

301 – Move November Meeting due to Holiday

A motion to move the November board meeting from November 26 to November 19 was made by Dr. Larry Huffman and seconded by Ron Thomas.

All members present approved and motion was passed.

302 – Move December Meeting due to Holiday

A motion to move the December board meeting from December 24 to December 17 was made by Ron Thomas and seconded by Dr. Larry Huffman.

All members present approved and motion was passed.

400- Closed Session

No closed session

500- Directors Report

- Had a good conference in San Antonio and were exposed to a lot of new technologies
- Jen and Keith will be taking a trip to Lee's Summit to see some of the new equipment that we are considering after the conference
- QA – we have been doing well, Laura, our QA/Training Coordinator, is trying to do 10 calls per person per month. We are getting a score per person and overall for the agency
- We will be working more with medical director Dr. Lewis to get some local definitions for EMD
- We were full staff for the weekend then one resigned
- Wrapping up all the vacation time, which Jen has been creating schedules around vacation time through the summer on 12-hour shifts and everyone will be going back to 10-hour shifts starting next week
- Our networking and projects are coming toward the end
- We are planning to switch all the MDCs for the officers to the new CAD in October
- Had some problems with 2 air conditioners and it was fixed

The board discussed the San Antonio conference. Employees were encouraged to bring their families and provide gas receipts, but after the policy was reviewed, it states that if a company vehicle is available and employees take their personal vehicle, then they are not reimbursed for mileage. Dr. Larry Huffman believes that we need to update the policy to cover mileage if employees choose to use their own vehicle for work and the board would like the policy brought to the next meeting.
A motion was made to reimburse the employees $300 for gas from the San Antonio conference was made by Dr. Larry Huffman and seconded by Ron Thomas.
All members present approved and the motion passed.

600- Comments from the Floor

700- Announcement of Next Board Meeting

September 24, 2026 at 5:30pm
Announcement made by: Michael Cupp

800- Motion to Adjourn

A motion to adjourn at 6:41pm was made by Collin Brannan and seconded by Ron Thomas.
All members present approved and the motion passed.